

GSV HEALTH & SAFETY POLICY

This policy recognises that the health and safety of all employees, volunteers, members and visitors at the GSV is the responsibility of the Executive Management, and, ultimately, the GSV Council. In fulfilling this responsibility, the Executive has a duty to provide and maintain so far as is practicable a working environment that is safe and without risks to health and includes:

- (i) Providing and maintaining safe equipment and systems of work;
- (ii) Making and monitoring arrangements for the safe use, handling, storage and transport of equipment and materials;
- (iii) Maintaining the workplace in a safe and healthy condition;
- (iv) Providing adequate facilities to protect the welfare of all concerned; and
- (v) Providing information, training and supervision for all employees and volunteers enabling them to work in a safe and healthy manner.

In fulfilling the objectives of this policy, the Executive is committed to regular consultation with employees to ensure that the policy operates effectively and that health and safety issues are regularly reviewed.

The Executive:

- is responsible for the effective implementation of the GSV's health and safety policy;
- must observe, implement and fulfil its responsibilities under the relevant Acts and Regulations;
- must ensure that the agreed procedures for regular consultation between management and those with designated and elected health and safety responsibilities are followed;
- must ensure that all specific policies operating within the GSV are periodically revised and consistent with the GSV's health and safety objectives;
- must provide information, training and supervision for all employees and volunteers in the correct use of equipment used at the GSV;
- must be informed of health and safety incidents occurring on the GSV's premises or involving individuals engaged externally on approved GSV activities, so that health and safety performance can accurately be monitored.

Employees, Volunteers, Members and Visitors:

have a duty to take care of their own health and safety and the safety of others affected by their actions at the GSV;

must comply with the GSV's safety procedures and directions;

must not willfully interfere with or misuse items or facilities provided at the GSV; and

should report potential and actual hazards to a GSV staff member.

This policy will be regularly reviewed in the light of legislative changes. The GSV seeks co-operation from all employees, volunteers, members and visitors in realising our health and safety objectives and creating a safe work environment.

SIGNED

President

Date